



## **Board Meeting Minutes**

**July 25, 2024**

**4:30 p.m.**

**Frame Room**

**Board Members Present:** Sheila Brown, Board Chair; Brad Friesen, Member; Shirley Goldsberry, Member; Shelly Axtell, Member; Wade Patterson, Member

**Others Present:** Dawn Unruh, CEO; Stephanie Saucedo, CFO; Michele Dewell, Quality; Crystal Torres, Marketing; Bambi Lane, APRN

### **I. Call to Order**

The meeting was called to order at 4:28 p.m.

#### **a. Approval of Agenda**

- i. Brad Friesen made a motion to approve the agenda. Shelly Axtell seconded the motion. The motion carried 4-0. There were no scheduled comments.

### **II. Board Education**

- a. Starla Kernell, the surgery manager, guided the board members and others present on a tour of the surgery department.

### **III. Reports**

#### **a. Administration**

- i. Dawn U. asked the board if they had any questions on the administrative report. Shirley G. said she wanted to know more about the mammography machine. Dawn U. said they would discuss that in new business.
- ii. Senator Ron Ryckman and Representative Gary White came to MDH. Shirley G. asked if they had any concerns about rural healthcare. Dawn U. said they mentioned they had a better understanding. Ron R. gave Dawn a document that contains what they are working on. The document was given to the board members.

- iii. AVHS is currently hiring a new Director of Nursing (DON) as the current DON, Connie Andrews, has submitted her resignation due to relocation.
- iv. Shae Veach, VP of Operations at Hays Medical, spoke with Dawn U. about their interest in providing Urology consults via telemedicine at AVHS. Dawn U. will look into the logistics before making a decision. She will meet with them again on August 8.
- v. Dawn U. mentioned that the referral bonus had been increased to \$150. If the new employee remains at AVHS for 90 days, the employee who referred them will receive the bonus.
- vi. The board will approve the tax budget at its next meeting on August 22. Casey with FORVIS prepared it and will present it.

**b. Financial**

- i. Todd Linden with GovernWell will present at the next board meeting on August 22.
- ii. Stephanie went over the 2024 operational impacts documents. There was a discussion regarding the financial documents and the clinic AR days.
  - 1. Sheila B. called the board's attention to the total margin on the 2024 operational impacts document. She stated that the operating margin tells them how we are doing and where we are at. As a board, we need to watch whether the margin is improving as we move along.

**c. Quality**

- i. Michele D. presented the QAPI departmental reporting snapshot for the month of July. She explained each tab on the report. The snapshot provides the CEO and board members with an overview of the quality projects that each department is working on and their progress. Shirley G. inquired whether all departments report quarterly. Michele D. clarified that they all have different reporting schedules throughout the year. Sheila B. reminded the board members that the snapshot does not show the day-to-day work of each department, but rather focuses on the quality projects they are involved in.
- ii. Michele D. went over the QBRP and scorecard documents in the board packets. She stated that we earn incentives throughout the year. Shelly A. asked when we receive the incentives. Stephanie S. explained that they are factored into our claim's payment through Blue Cross and explained the process.
- iii. AVHS had a Risk Management survey in July. We received one deficiency. The deficiency was caused by employees not filling out incident reports within 24 hours of discovery. Dawn U. has provided education on the 411, and Michele D. has sent out education through

- email and SQSS. She has also posted posters in each department. Michele D. gave examples of incident reports.
- iv. Shirley Goldsberry made a motion to approve the reports. Wade Patterson seconded the motion. The motion carried 4-0.

#### **IV. Consent Agenda Approval**

- a. Shelly Axtell made a motion to approve the agendas. Brad Friesen seconded the motion. The motion carried 4-0.
  - i. **June Board Minutes**
  - ii. **June Medical Staff Minutes**
  - iii. **June Safety Minutes**
  - iv. **July Hospital QAPI Minutes**
  - v. **July Special Board Meeting Minutes**
  - vi. **Credentialing**
    1. Lottie Gleason Garcia, APRN
    2. Dr. Firas Kawtharani, M.D.

#### **V. New Business**

##### **a. Wood Street Property**

- i. Dawn U. said she needed a motion to survey the land North of Lone Tree.
  1. Shelly Axtell made a motion. Wade Patterson seconded the motion. The motion carried 4-0.

##### **b. Mammography**

- i. The 3-D mammography machine requires a new detector to function. The company quoted us \$100,000 for the replacement detector. However, after Brad Bird spoke with the company, they offered to reduce the repair cost to \$50,000 if we agreed to purchase a C-arm machine from them for \$60,000. The board has requested a proposal before making a decision. Dawn U. will prepare and present the proposal at the board meeting next month.

#### **VI. Upcoming Meetings/Conferences for Board Members to attend if able**

##### **a. KHA Convention September 5-6**

- i. The KHA Convention is scheduled to take place from September 5<sup>th</sup> through 6<sup>th</sup> in Overland Park. Dawn U. requested the board members to inform her if they are interested in attending so that she can register them.

#### **VII. Next Meeting Agenda Items**

##### **a. Board Education – Financial GovernWell**

- i. Todd Linden asked for the board to read the board brief before the next board meeting.
- ii. Sheila B. asked the board if they had any agenda items for next month. They replied no.

**VIII. Adjournment**

- a. At 6:28 p.m., Shelly Axtell made a motion to adjourn the meeting. Shirley Goldsberry seconded the motion. The motion carried 4-0.

Crystal Torres

Recorder

Sheila Brown

Board Chair

6/22/24

Date