



Board Meeting Minutes
September 30, 2024
4:30 p.m.
Rosson Room

Board Members Present: Sheila Brown, Board Chair; Shelly Axtell, Member; Brad Friesen, Member

Board Members Absent: Shirley Goldsberry, Member; Wade Patterson, Member

Others Present: Dawn Unruh, CEO; Stephanie Saucedo, CFO; Michele Dewell, Quality; Crystal Torres, Marketing

I. Call to Order

The meeting was called to order at 4:30 p.m.

a. Approval of Agenda

- i. Michele D. requested that Complaint/Grievance Education be removed from Board Education and presented at the next meeting when all board members are present. Dawn U. requested to add c) capital equipment under new business. Brad Friesen made the motion to approve the agenda with the requested changes. Shelly Axtell seconded the motion. The motion carried 2-0.

b. Scheduled Public Comment

- i. There was no public comment.

II. Reports

a. Administration

- i. A surveyor has been contacted to survey the land north of LTRC. The surveyor will contact us back in a couple of weeks.
- ii. Dawn U. reviewed the analysis of hospital services stats. There was a discussion on the stats.
- iii. There was a discussion on telehealth specialty services.
- iv. There was a discussion on our current status of physician recruitment.

b. Financial

- i. Stephanie reviewed the financial documents in the board packet. There was discussion on the reports.

c. Quality

- i. There was a discussion on health equity.
- ii. Michele reviewed the QAPI departmental reporting snapshot for August 2024. Shelly Axtell made a motion to approve the QAPI reports. Brad Friesen seconded the motion. The motion carried 2-0.

III. Consent Agenda Approval

- a. Brad Friesen made a motion to approve the agendas. Shelly Axtell seconded the motion. The motion carried 2-0.
 - i. **August Board Minutes**
 - ii. **2024 Budget Hearing Minutes**
 - iii. **August Medical Staff Minutes**
 - iv. **September Hospital QAPI Minutes**
 - v. **Credentialing**
 1. Melissa Whitney, PA-C
 2. Inspire Radiology by Proxy

IV. Old Business

a. Board Strategic Plan

- i. Sheila B. provided a final copy of the Board Strategic Plan in the board packets for the other board members to review.

b. C-Arm

- i. Dawn U. went over Siemens' preliminary proposal. They reviewed and discussed it. Shelly Axtell made a motion to lease the C-Arm with the extra equipment. Brad Friesen seconded the motion. The motion carried 2-0.

V. New Business

a. New Financial Policy

- i. Dawn U. created a policy for unbudgeted capital equipment and operating expenses. She reached out to four other hospitals to compare their policies in this area. After reviewing the policies, she explained the reason behind creating these new policies, as there were no existing ones for unbudgeted capital equipment and operating expenses. A discussion took place, and the board decided to postpone the decision until the other two board members were present to participate in the discussion.

b. Operations Dashboard

- i. Dawn U. presented a sample idea of the operational dashboard that will be provided to the board in the future. The dashboard will offer quarterly stats instead of monthly.

c. Capital Equipment

- i. The walk-in refrigerator in the dietary department stopped working. Dawn U. presented two quotes for a new refrigerator: one for repairing the walk-in and another for purchasing a reach-in refrigerator. Brad Friesen made a motion to purchase the reach-in. Shelly Axtell seconded the motion. The motion carried 2-0.
- ii. The surgery department's OER (colonoscopy and EGD cleaner) needs repair. Dawn U. presented a document with information for the OER. The board reviewed the document. There was discussion. Dawn U. stated that the OER is included in the 2025 capital budget. She then asked the board if we needed a new OER before 2025, if she needed to call a special meeting, or if the board granted her the approval to purchase. The board wanted to know if leasing is an option. They would like a special board meeting if the equipment breaks down before 2025.

VI. Upcoming Meetings/Conferences for Board Members to Attend if able

a. KHA Fall District Meeting

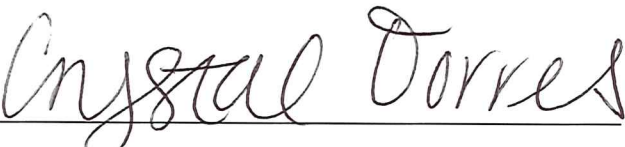
- i. The KHA Fall District meeting will take place in Lakin, KS, on October 10. Dawn U. told the board to let her know if they would like to attend.

VII. Next Meeting Agenda Items

- a. The next regular board meeting is scheduled for Thursday, October 24, at 4:30 p.m.

VIII. Adjournment

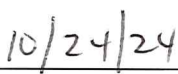
- a. At 6:27 p.m., Shelly Axtell made a motion to adjourn the meeting. Brad Friesen seconded the motion. The motion carried 2-0.



Recorder



Board Chair



Date

